

## House Regulations

February 1, 2023

We have established the following regulations governing the usage of our facilities, in accordance with Article 10 (Observance of House Regulations) of the General Terms and Conditions for Accommodation. When these regulations are not observed, we may be obliged to refuse permission for continued use of our Property. Kindly note guests may also be held liable for damages caused to the Property by non-observance of these regulations.

Auberge TOKITO



### Article 1. Concerning Use of Guest Rooms

- (1) Please be sure to review the emergency exit instructions posted on the inside of your guest room door upon your arrival.
- (2) Smoking is prohibited at our Property. If smoking is confirmed in a guest room or inside our facilities, a non-smoking room shows any evidence of smoking, or if you do not follow the Hotel's repeated warnings to refrain from smoking, you will be asked to check out and leave the Property in which case the accommodation fee will not be refunded. If you wish to smoke, please use the areas designated by the Property.

Use of heating devices, cooking equipment, candles, and other items that may cause a fire is strictly forbidden inside guest rooms. (Equipment furnished inside guest rooms are permitted for use.)

- (3) Amenities furnished in guest rooms (i.e., bathrobes, towels, linens, room wear) cannot be taken home.
- (4) Please take thorough measures against the spread of infectious diseases even inside our guest rooms.
- (5) Please do not move, modify, or make significant changes to the furniture, fixtures, and equipment provided in guest rooms without prior approval of the Property. You will be billed actual expenses for removing, losing, or damaging such furniture, fixtures, and equipment.
- (6) Please do not hang clothing or laundry on the balcony that will detract from the external appearance of the Property.
- (7) For your safety, please do not fly drones from the balcony even if the Aviation Act

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or other law is applicable.

- (8) Spa treatments and conditioning training that our Property offers in guest rooms are available for one guest at a time and is not offered for multiple guests per session. During the treatment, please refrain from taking actions that threaten the personal safety or cause discomfort or significant inconvenience (including but not limited to obstruction of business and harassment) to Property employees.
- (9) Please do not wear your bathrobe or nightwear at the reception area, restaurant, and other public areas.
- (10) You can bring food and beverages purchased outside the Property into the guest room, but the Property will not be liable for any sickness or health hazards caused to the guest by consumption of such food and beverages.
- (11) Please do not request food and beverage deliveries from outside the Property for consumption in the guest room.
- (12) Please be sure to return the key card to the front desk at the time of your departure.

#### Article 2. Concerning Use of the Property's Parking Facilities

- (1) Do not leave valuables or other items in your vehicle while parked. The Property cannot be held responsible for loss or theft of any items in vehicles parked on the premises.
- (2) The Property's designated parking area can be used by guests staying at the Property. However, space is limited, so please contact the Property in advance to make your request. Please be advised that you may be directed to a nearby parking area if you do not make your request in advance.

#### Article 3. Prohibitions

- (1) Please do not bring into the Property the items listed below:
  - a. Birds and other animals or pets (assistance dogs and service dogs are permitted);
  - b. Gunpowder, volatile oils, or other explosives or inflammables;
  - c. Objects emitting a foul odor; and
  - d. Unlicensed firearms, bladed weapons, drugs, or other articles the possession of which is prohibited by the laws of Japan.
- (2) Also, please refrain from engaging in the conducts listed below while at the Property. If you violate items (e) or (f) of this paragraph, please meet the Property's request to delete or edit the photos or videos in question.
  - a. Allowing a non-registered person to stay in the guest room;

- b. Disturbing other guests at the Property by playing with items such as balls and other toys, shouting, or speaking loudly on the phone in public spaces (e.g., the reception area);
  - c. Gambling or engaging in any conduct contrary to public morals;
  - d. Distributing advertising or publicity materials, selling commodities, or soliciting within the Property;
  - e. Using the Property for purposes other than accommodations, such as for exhibitions and other business activities;
  - f. Taking or distributing photos or videos at the Property for commercial purposes;
  - g. Uploading photos or videos that infringe on the rights of the Property based on copyright and other laws and regulations, or posting false facts on SNS or other sites;
  - h. Dangerous conducts that threaten security and prevention of fire;
  - i. Acts that violate laws or public order and morals or inflict damage to a third party or the Property; and
  - j. Any other act judged by the Property to be improper.
- (3) Please observe necessary measures for infection control issued by the national government, local government, or other government agencies. If you do not comply, you will be asked to leave the Property.

#### Article 4. Other Regulations

Matters not stipulated in these House Regulations shall be governed by the General Terms and Conditions for Accommodation.